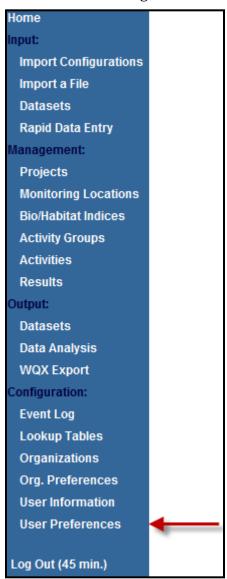
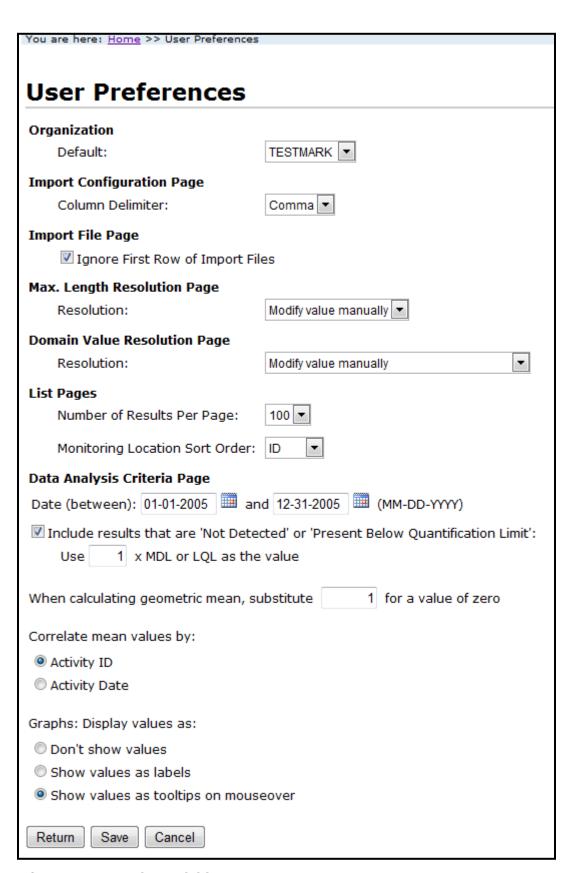
11. SETTING YOUR USER PREFERENCES

Use the User Preferences Page to customize the way you want the system to behave. Select the "User Preferences" link under the Configuration section of the navigation panel.



The User Preferences page will be displayed.



The preferences currently available are:

Organization – Default. For users associated with many organizations in AWQMS, this preference allows you to specify which organization should show up in the Organization search filter field in the list pages and the DAT criteria page.

Import Configuration Page - Column Delimiter. This sets the default value for the Column Delimiter field on a new import configuration. It can be overridden each time you create an import configuration.

Import File Page - Ignore First Row of Import Files. This sets the default value for this check box on the Import File Page and can be overridden each time you import a file

Max Length Resolution Page - Resolution. This sets the default value for this field on the Max Length Resolution Page. See the Max Length Resolution Page for more information.

Domain Value Resolution Page - Resolution. This sets the default value for this field on the Domain Value Resolution Page. See the Domain Value Resolution Page for more information.

List Pages -

Number of Results Per Page. Allows you to specify the number of results from the result set to display initially and each time you select one of the pagination buttons at the bottom of the list page. Unless the number of results is evenly divisible by this number, the last page will only display the remainder of the result set.

Monitoring Location Sort Order. Whether to sort by Monitoring Location Name or by Monitoring Location ID when the user selects the Monitoring Location column header in the list pages.

Data Analysis Criteria Page – These preferences provide default values for search criteria and reporting and graphing options available when running reports, graphs, and exports in the DAT. Use of these preferences mitigates having to reenter the same selections each time the DAT is used. See the sections on DAT reports and graphs for more information regarding the effects the specific values of these preferences when running reports and graphs.

Date (Between). If this date range is provided the values will be used as the defaults for the corresponding fields in the DAT criteria page.

Include results that are 'Not Detected' or "Present Below Quantification Limit". If this checkbox is checked then, the corresponding checkbox in the DAT will be checked and the MDL/LQL factor you provided here will be used as the default in the DAT.

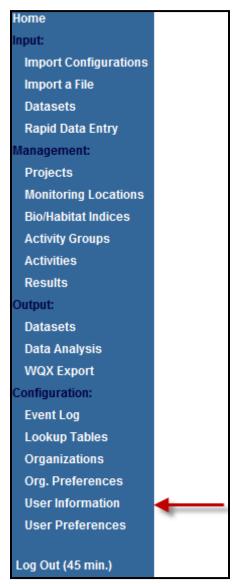
When calculating geometric mean, substitute N for a value of zero. If this preference contains a value for N, the system will default N to the corresponding field in the DAT criteria page.

Correlate mean values by. The corresponding radio button set in the DAT criteria page will default to the preference specified here.

Graphs: Display values as. The corresponding radio button set in the DAT criteria page will default to the preference specified here.

12. CHANGING YOUR USER INFORMATION

Click the "User Information" link on the navigation panel to open the User Detail Page. Depending on the role of the user, this link will behave differently (see the next section for details).



The User Detail Page will be displayed.



13. ADMINISTRATION

This section describes features available to administrators, support, and standard users.

13.1 Roles

Each user is assigned a role in AWQMS. It's useful to have an understanding of the various roles and their rights as you read through the rest of this section.

Roles determine a user's rights to certain pages or features within the system. Roles are not, for the most part, used to assign rights to data. Rights to data is managed separately. The following roles (and related rights) exist in AWQMS:

Administrator

- Can add, edit, enable, and disable users
- Can add organizations
- Can manage any user's rights on any organization, project, or import configuration
 - An administrator does not have rights to all data in the system by default.
 Instead an administrator grants himself/herself whatever rights are needed